

The Law Enforcement Planner's Course is an intensive and highly interactive, one week workshop designed to give law enforcement personnel the tools they need to tackle complex projects.

Limited to 30 students, this Course is intended for sworn and non-sworn employees at all levels of experience who are employed in a planning, research, and evaluation capacity/function.

Past attendees include law enforcement planners, Chiefs of Police, researchers, crime analysts, administrators, university professors, supervisors and managers.

For more information contact:

IALEP

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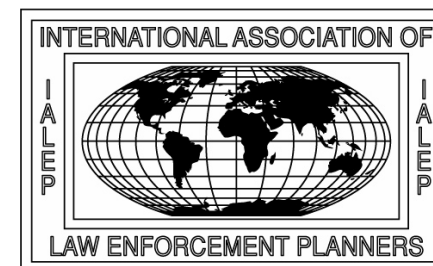
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IALEP

Law Enforcement Planner's Course



**International Association of
Law Enforcement Planners**

<http://www.ialep.org>

Areas of Instruction Include:

Workload-Based Patrol Allocation and Scheduling

- Measure patrol workload
- Determine beat design
- Identify optimal shifts & schedules
- Quantify relief factors
- Set minimum staffing levels by hour of day and day of week
- Effective allocation of officer time according to service goals/priorities

Implementing Agency-Wide Community Policing

- Applying community policing agency-wide and not just as a special unit
- Developing training & evaluation standards

Strategic Business Planning

- Facilitate the decision-making process of management
- Data gathering and analysis
- Identify external factors and forces of community change
- Assess present and future needs for public safety & crime control

Applying Risk Management

- Identifying and quantifying risk
- Minimizing impacts of risk and loss
- Predicting and managing risk

Public Surveys

- Designing and implementing surveys
- Evaluating data obtained
- Exploring different surveying methods

Program Evaluation & Performance Measurement

- Defining clear, specific, and measurable program goals and performance indicators
- Research design and data sampling methods
- Assessing hard & soft cost implications
- Evaluating objective and subjective outputs versus outcomes
- Case examples

Tactical, Strategic, & Administrative Crime Analysis

- Collecting/collating/analyzing crime data
- Creating tools (trends, charts, bulletins, maps, graphs, etc.) to get information to officers, government, and the public
- Identifying intervention techniques
- Applying new technology in gathering and manipulating crime information

Crime Prevention Through Environmental Design (CPTED)

- Control crime, behavior, and access
- Designing crime out of buildings/places
- Encourage natural surveillance
- Apply technical standards (lighting, landscaping, signage, etc.) to new and existing developments and properties

Requests for Proposals

- Preparing written specifications
- Ensuring a level playing field
- Evaluating vendor proposals

Accreditation

- Applying standards in police service delivery
- Preparing for operational audits
- Application of the CALEA accreditation process

Capital Facilities Planning

- Creating a strong business case for new or renovated police facilities
- Assessing physical space needs
- Conducting comparative analyses
- Project design/budgeting/construction

Information Technology Planning

- Automation needs assessments
- Developing long term plans for technology and information systems

Risk Management

- Identifying all applicable risks
- Strategies to mitigate risk
- Conducting risk assessments

Writing Policy Manuals

- Understanding the need for written policies, and drafting and presenting them accordingly
- Preparing documentation to meet prevailing standards
- Formatting and publishing information for optimal accessibility

Project Management Principles

- Project Manager's role
- Skills and tools to be utilized
- PERT and GANTT charts
- Developing successful projects



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